

Richmond Township Fire Protection District

Trustee's Regular Meeting

July 14, 2022

The meeting was called to order at 7:06 p.m. at the Richmond Township Fire Protection District, 5601 Hunter Drive, Richmond, Illinois.

Present: Larry Jones, Jay Marshall, & Mark Miller

Also Present: TreasurerCarolynn Gaylord, Chief Jim Prickett, Deputy Chief Eric Schwind & Attorney Rich Curran

General Public: Several members of the department

Minutes:

~M. Miller made the motion to accept the regular minutes from June 9, 2022. J. Marshall seconded the motion and was passed by a unanimous voice vote of 3-0, motion carried.

Correspondence:

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Treasurer's Report:

~M. Miller made a motion to accept the July 2023 warrant & as needed checks written between meetings. L. Jones seconded the motion and was passed by a roll call vote of 3-0, motion carried.

Unfinished Business:

~Intergovernmental Agreement with the Village of Richmond has not been implemented. Chief Prickett will work with Attorney Curran to write a cover letter and deliver the IGA documents to the Village of Richmond's office.

New Business:

~ Fire Marshall, Scott Peterson addressed the board. He currently training Zack Ingoffo to be a fire inspector.

~FM Peterson is still trying to communicate with the village about problem businesses in the district. He has had no response.

~FM Peterson requested permission to install a fire alarm system in the fire station. He contacted a few companies Fire Detections Systems, Advanced Fire Safety, and Bulldog Fire & Security. The quote from Bulldog is \$18,725.00 which includes a lift. The FSCI review, permit fees, and the electrician will be additional. The entire project should be under \$25,000.00.

The monthly monitoring will be approximately \$45.00/month. FM Peterson requested permission to move forward with the alarm system installation.

~J. Marshall made a motion to approve the installation of a fire alarm system for the station, keeping the cost under \$25,000 with Bulldog Fire & Security. M. Miller seconded the motion and was passed unanimously by a roll call vote 3-0, motion carried.

Public Hearing: J. Marshall made a motion to open the Public Hearing at 7:30 pm for the 2022-2023 Annual Budget and Appropriations. L. Jones seconded the motion and was passed by a voice vote of 3-0, motion carried. Various staff and members were present for the public hearing. A total budget of \$1,323,356.00 and \$1,711,340.00 is appropriated from all sources.

J. Marshall made a motion to close the Public Hearing at 7:35 pm, M. Miller seconded the motion and was passed by a voice vote of 3-0, motion carried.

Attorney's Report:

FY22-23 Budget & Appropriations:

~J. Marshall made a motion to pass an ordinance for the FY2022-2023 Combined Budget & Appropriations (#2022-8) including the Certificate of Estimated Revenues in the amount of \$1,323,356.00. L. Jones seconded the motion and was passed by a roll call vote of 3-0, motion carried.

Certification of Estimated Revenue:

~L. Jones to approve the Certification of Estimated Revenue for the 2022-2023 Annual Budget and Appropriations. J. Marshall seconded the motion and was passed by a roll call vote of 3-0, motion carried.

Resolution Approving the Districts Invest Policy:

~J. Marshall made a motion to approve a resolution for the District Invest Policy. L. Jones seconded the motion and was passed unanimously. Marshall made a motion to pass an ordinance for the FY2022-2023 Combined Budget & Appropriations (#2022-8) including the Certificate of Estimated Revenues in the amount of \$1,323,356.00. L. Jones seconded the motion and was passed by a roll call vote of 3-0, motion carried. Unanimously by a roll call vote of 3-0, motion carried.

Chief's Report: Complete report attached.

~ Maxiumus Wardanian & Fred Mueller submitted their resignations.

~ New hire: Marie Klonowski has been added to the roster as a recruit.

Executive Session:

J. Marshall made a motion to go into Executive Session at 8:03 pm for personnel. M. Miller seconded the motion and was passed by a roll call vote of 3-0, motion carried

Resume - Regular Meeting at 8:32 pm

Motions from Executive Session Discussion:

~J. Marshall made a motion to approve a letter be written to Mike Lynn regarding the termination of his employment with district. L. Jones seconded the motion and was passed unanimously by a roll call vote of 3-0. Motion carried.

~J. Marshall made a motion to approve a letter be written to Justin Schmidt regarding the termination of his employment with district. L. Jones seconded the motion and was passed unanimously by a roll call vote of 3-0. Motion carried.

Public Comment:

~ N/A

There was no further business J. Marshall made a motion to adjourn at 8:37 p.m. L. Jones seconded the motion and was passed by a unanimous voice vote of 3-0, motion carried. Meeting adjourned.

Jay Marshall, Secretary