

# Richmond Township Fire Protection District

## Trustee's Regular Meeting

September 9, 2021

The meeting was called to order at 7:03 p.m. at the Richmond Township Fire Protection District, 5601 Hunter Drive, Richmond, Illinois. Trustee Miller was absent for the meeting.

**Present:** Larry Jones & Jay Marshall

**Also Present:** Chief Gruba, DC Jim Prickett, Attorney Rich Curran, &Carolynn Gaylord

**General Public:** Randy Karls

**Minutes:** L. Jones made the motion to accept the regular minutes for August 12, 2021.

J. Marshall seconded the motion and was passed by a unanimous vote of 2-0, motion carried.

**Correspondence** The district received a letter concerning tax-exempt status.

**Treasurer's Report:** J. Marshall made a motion to accept the September 2021 warrant and all checks written between meetings as presented. L. Jones seconded the motion and was passed by a roll call vote of 2-0, motion carried.

L. Jones made a motion to approve the financials for August 2021. J. Marshall seconded the motion and was passed by a roll call vote of 2-0, motion carried.

**New Business:** N/A

### Attorney's Report:

-Attorney Curran discussed the new Whistleblower Protection Policy with the board (protection against retaliation to the whistleblower). A draft copy of the policy was distributed to the board, no motions necessary at this time. There remain many unanswered questions based on the required qualifications of the order of July 1, 2021.

-Attorney Curran discussed the Policy & Procedures Act & Policy with the board. We are required to have auditing official within the district or we ca put on the States Attorney. There is an official complaint form. We need to draft a policy and ordinance to put this into effect.

-There as short discussion about the requirements of face masks in the station, Chief Gruba stated they are not required within the station at this time.

- **Chief's Report:** Complete report attached

-Chief Gruba asked for permission to surplus the 2008 Chevy Tahoe (1430). J. Marshall made a motion to authorize Chief Gruba to move forward and surplus the 2008 Chevy Tahoe (1430),

noting the board will need to approve an ordinance to complete the authorization. L. Jones seconded the motion and was passed by a roll call vote of 2-0, motion carried.

At 7:40 pm, J. Marshall made a motion to go into Executive Session for Personnel matters. L. Jones seconded the motion and was passed by a unanimous voice vote of 2-0, motion carried.

At 7:57 pm, the regular meeting resumed..

There was no further business to discuss; J. Marshall made a motion to adjourn at 7:58 p.m. L. Jones seconded the motion and was passed by a unanimous voice vote of 2-0, motion carried. Meeting adjourned.

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Jay H. Marshall, Secretary