

Richmond Township Fire Protection District

Trustee's Regular Meeting

February 13, 2020

The meeting was called to order at 7:02 p.m. at the Richmond Township Fire Protection District, 5601 Hunter Drive, Richmond, Illinois.

Present: Larry Jones, Bill Foley & Mark Miller

Also Present: Attorney Curran, Chief Gruba & Carolynn Gaylord

General Public: Randy Karls

Minutes:

~B. Foley made the motion to accept the regular minutes from January 9, 2020 meeting. M. Miller seconded the motion and was passed by a unanimous voice vote of 3-0, motion carried.

Correspondence: None presented

Treasurer's Report:

~B. Foley made a motion to accept the February 2020 warrant as presented which includes the checks written between meetings. M. Miller seconded the motion and was passed by a roll call vote of 3-0, motion carried.

~M. Miller made a motion to approve the January FY2020 financials as presented. B. Foley seconded the motion and was passed by a unanimous roll call vote of 3-0, motion carried.

Unfinished Business:

~Intergovernmental Agreement with the Township Road District is on hold until next meeting as we are awaiting a response from them regarding the changes we suggested to the agreement.

New Business:

~Trustee Miller inquired about Deputy Chief Prickett's personal vehicle insurance coverage when responding to calls. The department's insurance policy will cover his vehicle while on department business. We will confirm with the insurance company regarding coverage.

Attorney's Report:

~No actions needed. Attorney Curran updated the board regarding the Certificate of Exempt status filing.

~Reminded those who have file Economic Statement of Interest, they are due by May 1.

~A few minor changes were made to the Intergovernmental Agreement with the township and has been returned to them for their review.

~2020 Levy Certification filed.

~Minimum wage increased to \$9.25 per hour as 1/1/20 the second increase will increase to \$10.00 per hour on 7/1/20.

~Diaper changing station needs to be installed in the department.

~Gender neutral sign must be posted on mutual bathrooms.

Chief's Report: Complete report attached.

~Request to grant full membership to FF Mueller as has completed his probation. M. Miller made the motion to approve the full membership. B. Foley seconded the motion and was passed by roll call vote, 3-0, motion carried.

~Swearing of personnel postponed until March at this time.

~Sexual Harassment training will be available online. Chief will send out emails with instructions for the training.

B. Foley made a motion to go into Executive Session for personnel matters at 7:22 pm. M. Miller seconded the motion and was passed by unanimous voice vote.

Resume regular meeting at 7:25 pm.

Reminder: We are hosting the quarterly County Trustee's Meeting at Crandall's on February 24th.

There was no further business B. Foley made a motion to adjourn at 7:29 p.m. M. Miller seconded the motion and was passed by a unanimous voice vote of 3-0, motion carried. Meeting adjourned.

William Foley, Secretary