

# Richmond Township Fire Protection District

## Trustee's Regular Meeting

**May 9, 2019**

The meeting was called to order at 7:00 p.m. at the Richmond Township Fire Protection District, 5601 Hunter Drive, Richmond, Illinois.

**Present:** Tom Van Daele, Bill Foley, & Larry Jones

**Also Present:** Treasurer Carolynn Gaylord, Chief Gruba, Jim Prickett, & Attorney Rich Curran

**General Public:** Randy Karls

**Minutes:** B. Foley made the motion to accept the regular minutes for April 11, 2019

L. Jones seconded the motion and was passed by a unanimous vote of 3-0, motion carried.

-B. Foley made the motion to accept the executive session minutes for April 11, 2019 and to keep them closed. L. Jones seconded the motion and was passed by a unanimous vote of 3-0, motion carried.

### **Correspondence:**

The trustees received a resignation letter from Mark Miller. B. Foley made a motion to accept Mark's letter. L. Jones seconded the motion and was passed by a unanimous voice vote of 3-0, motion carried.

**Treasurer's Report:** T. Van Daele made a motion to accept the May 2019 warrant and all checks written between meetings as presented. B. Foley seconded the motion and was passed by a roll call vote of 3-0, motion carried.

-B. Foley made a motion approve the financials for April 2019 financials. T. Van Daele seconded the motion and was passed by a roll call vote of 3-0, motion carried.

### **New Business:**

#### **Attorney's Report:**

-Tom Van Daele's new term officially begins May 20, 2019. We will elect officers at the June meeting.

-T. Van Daele made a motion to appoint Cowlin, Coppedge & Curran as the district attorney. B. Foley seconded the motion and was passed by a unanimous voice vote of 3-0, motion carried.

-T. Van Daele made a motion to appoint Eder, Casella & Company as the district auditor. B. Foley seconded the motion and was passed by a unanimous voice vote of 3-0, motion carried.

-B. Foley made a motion to approve a Resolution (2019-2) to the date, July 11, 2019 for the public hearing on the Combined Annual Budget and Appropriation Ordinance for 2019-2020. T. Van Daele seconded the motion and was passed with a unanimous voice vote of 3-0, motion carried.

-T. Van Daele made a motion to change the June meeting date from June 13, 2019 to June 20, 2019. L. Jones seconded the motion and was passed with a unanimous voice vote of 3-0, motion carried.

**Chief's Report:** Complete report attached

-Chief Gruba asked the board for permission to hire 3 qualified recruits outside of the new recruit process as they are fully qualified. The board asked to table that decision until after the executive session.

-Awarded two grants, one from Mercy for a Lucas Device, they will be giving the district a Lucas Device. The second grant was PRF for tools and equipment in the amount of \$3,700.00.

-T. Van Daele inquired about fuel prices from BP in Richmond vs Exxon in Genoa City. The chief will look into this.

Executive Session:

-T. Van Daele made a motion to go into executive session at 7:25 pm for personnel matters. B. Foley seconded the motion and was passed by unanimous voice vote of 3-0, motion carried.

Resume regular meeting at 7:47 pm.

Open discussion following the Executive Session with Chief Gruba and Deputy Chief Jim Prickett. The board addressed their discussion in Executive Session with them.

-L. Jones inquired about the interview process for new recruits.

-The board agreed to hire G. Sosnowski, K. Young, and W. Anderson outside of the normal recruit process, as they are all fully certified and can begin to take shifts and respond to calls immediately. B. Foley made a motion to hire the 3 recruits, T. Van Daele seconded the motion and was passed by a roll call vote of 3-0, motion carried.

-An education reimbursement policy was discussed; Chief Gruba and Deputy Chief Prickett will submit the draft they have been working to the trustees and the district attorney for review.

-Vacation time tracking and how it will be managed was discussed. It can be logged in Fire Manager and Chief Gruba and Deputy Chief Prickett will work Rhonda for tracking vacation time for those who qualify. Also discussed was how the Lexipol vacation policy does not match the October 2018 approval, Chief Gruba and Deputy Chief Prickett will make the necessary changes.

There was no further business T. Van Daele made a motion to adjourn at 8:04 p.m. B. Foley seconded the motion and was passed by a unanimous voice vote of 3-0, motion carried. Meeting adjourned.

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William Foley, Secretary